



2010 Ablaze Grant Application Form
Deadline for receipt of application is May 1, 2010
Grant Range \$5,000 to \$25,000

I. Summary Page

Atlantic District – LCMS

This request is made on behalf of a: Church School Support Agency

Name of Organization: _____

Street Address: _____
(Address where correspondence is to be sent)

City: _____ State: _____ Zip: _____

Contact person: _____ Title: _____

Email address: _____

Telephone Number: Day: _____ Evening: _____

Requested Grant Amount: \$ _____

Grant Category

Mission (Establishing New Congregations) Revitalization

Brief Description of proposed grant project: _____

Authorized signature: _____ Date: _____

Print Name / title of signer: _____

<i>For Official Use Only</i>	Proposal Number: _____	Date: _____
Category: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Declined
Grant Amount: _____	Report Frequency: _____	
Award/Decline letter sent: _____		

Atlantic District – LCMS
GRANT APPLICATION REQUIREMENTS

II. Eligibility

The Board of Directors has determined that a congregation (or an association school or parish school) must be actively and regularly contributing to the mission of the church through the District to be eligible to apply for an Ablaze grant.

III. Grant Application

A. Project Need

1. Please describe the project for which you are requesting funding.
2. What are the specific problems and/or opportunities that you are trying to directly address? How have you determined this problem/opportunity?
3. Describe the activities or steps that you will take to carry out your project. Include a timeline, description of staff, volunteers, or consultants to be involved, other organizations with whom you will work, etc. If other organizations will be involved, what will they do?

B. Project Impact

1. What do you ultimately plan to accomplish through your proposed project? How will your proposed project solve or address the issues described above or take advantage of unique opportunities?
2. How do you plan to evaluate the progress and success of your project?
3. How does the proposed project benefit your organization and surrounding communities?

C. Organizational Capacity

1. Briefly describe the history and experience of your organization which has brought you to this point.
2. What are the mission, vision and strategic plan of your organization?
3. How does this project fit into the strategic plan of your organization?
4. How will you publicize funding from the Atlantic District?

D. Financial Information

1. What is the proposed budget for the project? (Please enclose a copy of an itemized budget related to the project for which funding is being requested).
2. When does the organization require the requested funds?
3. Please provide a financial and attendance summary for your congregation for the last two years. What are your goals for the next three years?
4. What other source of funding for this project have you sought and what was the outcome. If the project costs exceed the amount you are requesting, how do you plan to fund the balance? What support has already been received or pledged for this project?
5. Please include financial statements for your organizations from the last two (2) years and for the current year to date.

IV. Some Helpful Hints in Completing Your Grant / Loan Request

1. Only complete applications will be considered (answers to all questions must be disclosed).
2. All grant awards are considered *single year*. Requests for grants in subsequent years must be made on a year-by-year basis.
3. Grant awards are determined by committee. Your organization will be notified when your application has been received as well as when a decision has been made on your application. Information related to the status of your application will not be released until a decision has been made by the committee.
4. Please present in a succinct manner important aspects of your project or request that have not been covered under any of the questions in the application.

V. Application Deadline, Distribution, Reporting & Submission Information

1. The deadline for receipt of the grant application is May 1, 2010. The committee decisions will be made by June 1, 2010. Distribution of Grant Awards will be made on or about June 15, 2010, with first distribution of funds on July 1, 2010. Payment of the second distribution of award funds depends upon the timely submission of the six month report by January 15, 2011. Once the committee determines satisfactory use of monies given in July 2010, the remaining portion of the award will be distributed before January 30, 2011.
2. A complete application includes the following:
 - a. All of the requested information AND a signed application summary sheet.
 - b. A budget for the proposed project;
 - c. An authorized signature of the applicant organization.
 - d. A copy of your church by-laws and constitution.
3. Two completed applications with supporting documentation (one original plus one copy), should be mailed to:

The Atlantic District – LCMS
Attention: Diane Geisler
171 White Plains Road
Bronxville, NY 10708

*Phone: (914) 337-5700

*Email: Diane.Geisler@ad-lcms.org